

8 November 2010

Summary of proposals received

Information Manager Buy-out Support

1. EML congruency checker (O'Brien)
 - a. \$9044 buy-out requested (1 month)
2. Web services working group (Kortz)
 - a. \$7342 buy-out requested (.75 month)
3. Interactive cartographic almanac (Hollingsworth)
 - a. \$5500 buy-out requested (1 month)
 - b. \$3150 travel funds

Product Oriented Working Groups

1. Web services working group (Baker, Kortz)
 - a. Redesign of LTER personnel DB and web services recommendations
 - b. Design, development, and follow-up meetings
 - c. Cost \$8740
2. LTER Controlled Vocabulary working group (Porter)
 - a. Development of keyword DB and tools; development of taxonomies
 - b. Two separate workshops, one in conjunction with SC meeting
 - c. Cost \$11,120
3. LTERMaps Phase 2 (Valentine)
 - a. Design and develop GIS DB prototype and web mapping applications with recommendations regarding EML for GIS data
 - b. One workshop
 - c. Cost: \$9700
4. Workflow working group (Gries)
 - a. LTER NIS best practices and instruction module for writing scripts within the PASTA framework; Workflow Manager evaluation and feedback
 - b. One workshop
 - c. Cost: \$8880

13 October 2010

IMC members,

There is a current call for proposals for the following activities in this next year: Product-oriented Working Groups, Information Manager (IM) buy-out support, and Information Manager travel.

Proposals are due by November 1. Submission procedures and operational steps for these proposals are posted at

<http://intranet2.lternet.edu/nisac/submission-procedures-im-support>.

IMExec is available to review, discuss and/or comment on drafts. The LNO is asking IMExec to coordinate this effort, so it is important to keep them informed on any planned submissions. Final proposals may be sent directly to James Brunt (per instructions in the link) with a copy sent to IMExec, or you may request that IMExec forward your proposal.

Proposals will contain a statement of work of no more than two single-spaced pages and a 1-page budget justification. Proposals for IM buy-out time (up to 1 month/person) must also include an endorsement from the lead PI of submitting sites.

IMExec is suggesting the following template:

1. Summary statement: the purpose of the proposed work
2. Scope of work: Who will benefit from this work? Will products be applicable to certain sites, the entire network, or more broadly? Describe the applicability to Network Information System (NIS) development. Note: Generally, it will be important for planned work to be well-aligned with network-wide NIS development and scheduling.
3. Products: describe the products of the proposed work
4. Tasks: How will the product be created
5. Participants: List the anticipated personnel involved
6. Budget: Summary of planned expenditures
7. Budget Justification: Concise narrative explaining how the budget summary figures are determined

Keep in mind that proposals for Training Workshops are not included at this time. These will be due December 1, along with proposals for Network-wide Synthesis Workshops.

Please direct any questions to IMExec@lternet.edu.

Thanks for your efforts!
Don and Margaret (IMC Co-chairs) and IMExec