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Mon, 01/10/2011 - 2:38pm — [mobrien](#) ^[1]

Thursday, January 13, 2011 -- 10:00-12:00 MST

Participants

Members: Don Henshaw, Margaret O'Brien (co-chairs), Sven Bohm, Emery Boose, Corinna Gries, Suzanne Remillard, Dan Bahauddin
Ex officio: James Brunt, Yang Xia

Topics

1. Reports
2. IM-Exec VTC Schedule
3. EIMC Meeting
4. Report Creation
5. Water Cooler Schedule
6. Winter IM-Exec Meeting

1. Reports

EB. The EB met on Dec 20 to review synthesis proposals. Successful proposals will be viewable online shortly (see LTER Intranet / Synthesis-training proposals). Most proposals received at least some funding. Proposals with IM issues generally had an associated IM. Recommend looking through funded proposals to make sure local IMs are aware of new projects.

Legacy data prospectus. No recent updates. The next EB meeting is Jan 19. NEON funding is waiting on Congress. NSF is on a continuing resolution. Possibly no LTER supplements this year.

LNO. Recent updates from Mark on NIS activities. Current focus on processing proposals and preparation for upcoming NSF mini-symposium, NISAC and IM-Exec meetings in March.

IM proposals. Four proposals recommended by IM-Exec were funded. Two proposals were referred to NISAC. NISAC approved the controlled vocab proposal with changes. NISAC is looking for further discussion of LTERMapS. The LTER Almanac proposal was referred to Bob Waide.

Some concern in the EB that there were no large-scale training proposals from the IMC. Try to avoid diversion of these funds to other purposes. But how to train 26 sites at one time?

One possibility would be to provide a general IM training session for graduate students, etc (not us). Training materials could be reused at individual sites. Kristen Vanderbilt might be interested.

This might become an annual event for graduate students.

Recommend proposing a session this year. LNO will need a proposal. Corinna and James will organize. Don, Margaret, and Emery will help. Pull together existing materials, organize a curriculum, and teach one session. Funding is primarily for travel and instructor stipends, but there may be some funds for curriculum development.

Future training ideas include: workflows for Pasta, migrations for ClimDB & EcoTrends. Other topics stemming from Pasta will be forthcoming.

IM Website WG. WG met yesterday. James Connors will circulate a revised table of contents. Corinna will begin changes to access and layout shortly. Try to consolidate related pieces under a single point of access. Contact Corinna if problems arise.

Governance WG. Add discussion of current draft of ToR to agenda for next IM-Exec VTC. IM-Exec will provide recommendations for next steps. Corinna will mention this project to the EB.

2. IM-Exec VTC Schedule

Invite Nancy Huntly to the Feb VTC and provide a choice of dates. Prepare short (2-minute) reports by WG liaisons. Possibly schedule a VTC with Nancy from the joint IM-Exec / NISAC meeting.

See IMEXEC Tasks 2010 on the IM website (under Committees / IM Exec / Roles) for current list of WG liaisons.

3. EIMC Meeting

September 2011, Santa Barbara.

Hotel is holding dates of Sep 28-29 but no contract has been signed. Fess Parker Doubletree hotel on the beach. Expensive (\$168 for double). Go somewhere else for annual meeting? Tentative dates: Sep 26 = travel, Sep 27 = IMC meeting, Sep 28-29 = EIMC meeting, Sep 30 = travel.

4. Report Creation

Need to compile all notes from the IMC meeting into a single PDF file. Assign to Dan.

Don and Margaret will prepare the annual report to the EB.

5. Water Cooler Schedule

Possible topics include: ClimDB & EcoTrends migration to Pasta, ontology demo, other specific NIS topics from Mark, EML best practices, EML congruency checker, microbial metadata, follow-ups on working groups from Kellogg, LTERMapS.

Feb VTC. Ontology demo or EML congruency checker (Margaret).

March VTC. Need to recruit. LTERMapS?

April VTC. ClimDB migration (Don). Defer until after meeting with NISAC in March.

May VTC. Data models (Gastil).

Congruency checker. Tiger team is active. Rapid progress. Creating a list of checks and conditions for success and failure. This part should be done by Feb.

LTERMapS. Schedule a VTC with this group, NISAC, and IMC. Invite science members of NISAC, Bob Waide, etc. Approach Theresa to see if the group is interested. We need to know more about their vision and the current project. Encourage discussion of application to NIS and IM in general (not just another demo). How should we handle this data type?

6. Winter IM-Exec Meeting

NISAC meeting = March 28-29. IM-Exec meeting = March 29-30 (with travel on March 28, 31). Meet at LNO.

Possible shared topics include: joint call to NSF, LNO update (Bob), ClimDB & EcoTrends migration, interactions with new committees (data synthesis, network coordination, communications), governance (relationship between NISAC and IM-Exec), IM proposal review process.

NISAC wants to maintain an advisory role (not a production role). CI planning would pass to IMC.

Network coordination committee. Includes observational networks such as NEON. So far more focus on IM integration than science integration.

ClimDB migration. See plan circulated by James and Mark. Required by LNO operational plan. This may provide a model for other projects such as ChemDB. Needs more discussion. Climate committee and scientists need to be involved. Are these the best data products? Use ClimDB to inform implementation of synthesis products directly into the NIS (without migration).

NISAC agenda. Review of LNO performance / goals, update on NIS progress, prioritization of LNO goals for next year (as set out in LNO operational plan). NISAC would be interested in WG progress reports (esp. where NIS related), IMC meeting schedule rotation, etc.

Forward these ideas to NISAC before its next VTC. What would NISAC like from us?

IM-Exec 2nd day. Plan EIMC meeting.

Don & Margaret will file meeting request forms for IM-Exec and EIMC meetings.

Meeting Notes ^[2]

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