

Meeting of the IM Exec

2017-09-05

Participants: M. Gastil-Buhl, S. Remillard, S. Earl (note taker), J. Downing. W. Sheldon sends regrets.

EB update:

As Wade was unable to attend, an EB report was not provided during this meeting.

LTER Vocab:

Wade will take lead to work with John Porter to develop a RFC regarding the sharing and appropriate licensing of LTER vocab.

Wade is not attending this meeting and, thus, not able to weigh in at this time.

Suzanne: suggest that this is an appropriate water cooler topic, but for part of a water cooler. Generally, let Wade and John discuss generalities then we can plan a water cooler and RFC around the direction in which they would like to proceed.

Follow-up (2017-09-06): Gastil spoke with John Porter regarding this topic. He favors going with a CC0 license. Attribution would be complicated since we drew from so many sources. Several other systems have ingested the controlled vocabulary and we never required it there. It benefits us to have others adopt or utilize the vocabulary since they are terms WE find useful.

Action item: ~~Stevan will touch base with Wade about this topic.~~

Working group updates:

WIRED: No report at this time but Brian suggested to Suzanne that they will be organizing a meeting soon.

LTER sites websites guidelines (from Marty): Marty and Mary have done a first pass of updating guidelines, especially considering things like social media and analytics. The committee is reviewing the first pass. Seeking the input of the IM, the PI, and the team of communication people at a site. Many website decisions are beyond the scope of just the IM. There is a forthcoming survey that will attempt to elicit input on an array issues. As guidelines come together, suggest a process where input from the IM and education committees will be considered and then the document will pass to the EB. This group will meet again in early October with an expectation for a draft of guidelines for comment by the end of October.

Terms of Reference: No report at this time but a new document is being revised by the working group (though not clear that this is an official working group). IMExec will need to review the final document and put it out for comments.

Action item: Suzanne will touch base with Don about this topic.

Data Checks: Not a formal report but Gastil has provided some feedback. Suggest hosting a water cooler to discuss new data checks, esp. the date format.
Suggest a water cooler to present new checks to the group.

IMC Visioning: It is not clear that this is in fact a working group. Need to resolve the status and intention of this effort.

Action item: Gastil will touch base with John Porter about this topic.

Follow-up after annual meeting

Presentations/FigShare

We will add presentations from the two new IMs who are willing to share their materials publicly to FigShare per ESIP's expectations. However, materials specific to the IMC meeting are not relevant or of interest broadly and will not be uploaded.

Action item: Gastil to add Rob and Tim's presentations to FigShare in keeping with ESIP's expectations.

Group photo: Group photos are associated with each individual annual meeting page. It would be good to have a time series of photos in one location. Put on hold until the new LTER website is established.

Action item: Suzanne will make sure we have all photos over time (via John Porter and Don Henshaw)

Participant list

Action item: Jason will verify and coordinate finalizing the attendance list.

List some tangible, reportable outcomes: Will consider these and work them into the meeting report.

Meeting annual report

Action item: Jason will do a first pass on the annual meeting report.

Water Cooler upcoming schedule

August: no topic, cancelled

September: Margaret will introduce the Unit Dictionary

Action item: Suzanne will send announcement and background to IMC regarding September water cooler

Other potential topics (for Oct and Nov): populations community survey WG; ToR; Vocab; ECC; IMC website; Databits

IMC Organization

Trello?

Marty supports the idea of using Trello.

Working group update to IMExec should include an indication as to whether the group has met its objectives, and, if so, the location of a final produce. Suzanne: would Trello help with this?

General discussion about the merits of using a tool such as Trello. Members will consider the use of Trello to continue this discussion.

Action item: All consider Trello (or whatever task management tool)

When will IMExec meet? Default will be the 4th Tuesday of the month, with adjustment as necessary (i.e., December).

Action item: ~~Castil will let Wade know about the new time.~~

Slack?

generally working well for the group.

Action item: Suzanne explore Slack notifications such that she will be alerted to conversation and/or direct messages per her preferences.

Tasks:

Note taker will rotate.

Suzanne will be the official reminder of tasks and activities.

Between NCO & IM Exec :

Is there a policy regarding Orcid IDs?

Marty: No but we could consider one if necessary to make it happen. There is a space for ORCID's in the new LTER website. New website will continue to link to an LDAP (new but similar) but LTER is looking to moving toward using ORCID's as an identifier.

Suzanne: Could the NCO encourage sites to adopt the use of ORCIDs?

Marty: Yes, the NCO will be more vocal about ORCIDs.

Are IMs required/expected to attend the ASM (shall or may)?

Marty: NCO is encouraging sites to send their IMs, but they are not requiring it.

Databits: NCO (and EDI) would accommodate what makes sense but the IMs should identify the target audience.

Is Databits a blog or something else? Suzanne and Gastil arguing that there is more structure to Databits than just a blog, whereas Marty suggests it is more a matter of perception/semantics. There are many ways to address Databits. Suggest this is a water cooler discussion.

Need to identify an IM to serve on the ASM planning committee.

IM and other groups needing an extra day for meetings will host those meeting a day in advance.

Uncategorized agenda items

Action item: Gastil add ASM to next agenda

Action item: Wade should verify with EB about any expectations regarding the IMC annual meeting report.

Action item: who? craft an appropriate 2016 annual meeting report

Action item: Stevan alert IMC when meeting notes are posted