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IMExec VTC 2014-01-23 Agenda and Notes

Thu, 01/23/2014 - 11:11am — [jchamblee](#) ^[1]

AGENDA

Attendees:

Note-taker: Emery B.

- Review of Last Month's Notes
- Update on EB Meetings (Emery Boose)
- Final Comments for Annual Meeting Report
- IM exec Winter Meeting Update (Philip)
- Centralized IM for Visioning Committee
 1. Report on cost sheets and strategy for completion
 2. Suggestions for engaging NISAC
 3. Strategy for Overall Completion
- Annual Summer Meeting for IMC
 1. Overview and ESIP Membership (Chamblee)
 2. Budget Review
 3. Discussion
- Schedule Next Water Cooler to Address Summer Meeting and VTCs

NOTES

No changes to notes from last meeting.

EB Report. No EB meeting since last IM-Exec meeting.

IMC Annual Meeting Report. Thanks to James C. for all of his work. The result can be used as a template for future meetings. John C. will post. Maybe use Google Docs for future contributions.

IM-Exec Winter Meeting. Please let Philip know if you need to stay over Wednesday night. Plan to meet Feb 25-26 at Sustainability Institute, ASU, Tempe AZ. Campus and hotel are close to airport. Use meeting to plan IMC annual meeting.

IMC Annual Meeting. See John C.'s emails regarding meeting cost and logistics. Should the meeting be concurrent with ESIP? Or should a separate meeting precede or follow the ESIP meeting? Concurrent meetings can be open or closed. Organizers say that ESIP is a "blank canvas"—they provide the structure, we provide the content.

There was a general perception by social scientists at the ASM that LTER is rather inward-looking. We want to avoid that perception. One day of dedicated meeting (possibly spread over several sessions) is probably enough.

On the other hand, some IMs will not want to attend the whole ESIP meeting. It might be best to schedule a full day of LTER activities before or after the ESIP meeting. A one-day registration is available and is less expensive.

No information is available at this point on other activities at ESIP next summer. John C. will try to find out more. The meeting organizer has a general idea of who will attend.

Corinna prepared the ESIP application for the entire LTER Network (with Scott's approval). The designated ESIP representative is currently John C. but we can designate someone else at any time. The application will be considered next month and is available for review if anyone wants to see it.

Issues for the upcoming VTC: What workshops would we like to do? What can LTER do that would be special for the ESIP community? The VTC will provide material for discussion at the winter meeting.

IM Cost Estimates. These are partially completed. Philip is willing to field questions. Include direct costs and fringe for salary but not overhead. Try to finish in the next couple of weeks. Send summaries to John C. (cc Philip) for analysis.


We need to get this information to the McKnight committee soon. Also check with Gastil on progress of NISAC report to the same committee.

Action Items.

Contact Aaron Ellison regarding timeline for McKnight committee (Emery)
Email Erin at ESIP regarding meeting questions (John C.)
Complete cost estimates (everyone)
Call Gastil regarding NISAC report to McKnight committee (Philip)
Post annual report (John C)

No need for another IM-Exec VTC before the winter meeting.

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2014 imc budget.xlsx [7]	61.54 KB
esip imexec jfc notes 2014 01 11.docx [8]	162.99 KB

Meeting Notes ^[9]

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