

Notes from the 2018-07-25 meeting of the IM Exec

Zoom channel: <https://ucsb.zoom.us/j/8058932071>

Attending: Gastil (Chair); Stevan Earl (notetaker); Suzanne Remillard; Marty Downs

EB Report

The Executive Board (EB) had not met since the last IMExec meeting so there was nothing to report.

working group updates

WIRED (Suzanne)

WG (Suzanne, Marty, Margaret) met on July 12 to discuss the comments to Marty's proposal for content. We decided to test using LTER GitHub repository as a place to store meeting minutes. We need to have Matt Jones establish a few repositories that we requested to begin testing.

Discussed that we need to consider training options for any who are not familiar with GitHub but need or would like to learn.

Marty noted that members (IMs?) can now create repositories within the LTER's GitHub organization.

Tagging pages and what to display will be a tremendous effort. Minor discussion about how to clean up existing tags. Will raise these issues during a water cooler, and also solicit for help.

The group identified some EDI and IMC related projects.

Participants involved in past working groups will need to weigh in regarding what materials need to be kept.

DEIMS

No report, but it came to the attention of IMExec that some within the DEIMS community feel the platform is receiving negative attention.

IMExec discussed that it is paramount to respect the tools and approaches used by colleagues, and that IMs who use DEIMS should receive the community's full support. However, it was

recognized that there may be logistical challenges associated with DEIMS, and it is not clear how to provide support.

water coolers

August: In keeping with the theme of providing working group and related updates in advance of the ASM (instead of necessarily during the ASM), Suzanne and Margaret will present on the WiRED working group and developments regarding units, respectively.

September: reserved to, if needed, discuss the ASM or provide additional materials.

tea with the chair

The VTC is for new site IMs and the chair. There will be a written product, in FAQ format, which all site IMs can review and contribute to.

Happening July 31st, called "Tea with the Chair". (8 of the 9 responded to the doodle within 24 hours.) Part orientation, part Q&A, part preparation for ASM. Draft agenda has contributions from 5 new IMs so far, with useful/not-useful prioritization what to cover. The agenda will morph into the FAQ document.

9 invited: Li Kui (SBC), Sara Elmendorf (NWT), Renee' Brown (MCM), Liz Dobbins (NGA), Tim Whiteaker (BLE), Adam Sapp (GCE), Stace Beaulieu (NES), Kris Hall (SEV), Darren James (JRN). Possibly may be adding Sarah Stankavich (LUQ).

After the initial invitation July 16, we later heard from Deb suggesting Darren James attend and from Eda suggesting Sarah Stankavich.

It seemed to me (Gastil) that this proportion of sites with new IMs is unprecedented. And given that our training resources are moving and splitting between what WiReD creates for us and on EDI's website, direction may be scattered. Already some of them have found for themselves old docs which may not be current best info. I see this "Tea with the Chair" as raising questions, then we will farm out the questions and compile answers and/or reconvene. If we follow this with a second VTC, we will invite 2 or 3 not-new site IMs.

ASM travel logistics

IMs will work with their respective funder to coordinate travel.

other topics

EDI Dashboard

A graph summarizing number of datasets uploaded to pasta from your site, over time.
Want to be sure everyone is aware this exists so you're not finding it out from your lead PI.
https://dashboard.edirepository.org/dashboard/reports/recent_uploads?days=300&scope=edi

That scope can be any scope, such as knb-lter-mcr or your site. Likewise you can specify number of days.

Access is public, although few are aware of it. I do not think it is advertised.
Margaret says more features are available with login but it does not take either my site login or my own login. So I have not seen those features.

ASM planning

There was considerable discussion regarding planning for the ASM. Most discussion centered on the schedule and content that is best captured in the below screenshot of the draft schedule.

Proposed draft agenda of IMC 1-day meeting at ASM					
Sunday, September 30, 2018, 8:30 am - 5 pm					
Option 1		Option 2		Option 3	
time start	item	time start	item	time start	item
8:30	Introductions/agenda review	8:30	Introductions/agenda review	8:30	Introductions/agenda review
9:00		9:00	NCO/EDI Reports, updates, Q/A	9:00	NCO/EDI Reports, updates, Q/A
9:45	NCO/EDI Reports, updates, Q/A	9:45	Plenary Discussion on renewals and reviews	9:45	Intro to breakout 2
10:00	morning break	10:30	Group photo	10:00	Group photo
10:30	Plenary Discussion on EML 2.2 Implementation	10:45	morning break		morning break
	Group photo	11:00	Plenary Discussion on EML 2.2 Implementation	10:30	Breakout 2 - IMC Visioning
12:00	lunch	12:00	lunch	12:00	lunch
1:00	business meeting and prep for NSF	1:00	business meeting and prep for NSF	1:00	Report back for breakout 2
1:30	breakout 2 intro	1:30	breakout 2 intro	1:30	Plenary Discussion on renewals and reviews
1:45	breakout 2	1:45	breakout 2	2:15	business meeting and prep for NSF
3:15	afternoon break	3:15	afternoon break		
3:30	breakout 2 report	3:30	NSF	3:00	afternoon break
4:00	NSF	4:00	breakout 2 report	3:30	NSF
4:30	Wrap-up/action items	4:30	Wrap-up/action items	4:00	Plenary Discussion on EML 2.2 Implementation
5:00	NSF debrief	5:00	NSF debrief	4:45	Wrap-up/action items
5:30	Adjourn	5:30	Adjourn		NSF debrief
					Adjourn

There is still considerable meeting planning to address, including finalizing the content and logistics, elections, coordinating a time with NSF representatives, and developing meeting resources among many others. As a result, IMExec will hold an additional, out-of-band meeting on August 7, 2018 at 13:00 Pacific.