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Participants

Members: Don Henshaw, Margaret O'Brien (co-chairs), Dan Bahauddin, Sven Bohm, Emery Boose, Corinna Gries, Suzanne Remillard
Ex officio: James Brunt, Yang Xia

Topics

1. IM Website
2. EB Report
3. IM-Exec Member Roles
4. IM-Exec Liaisons to WGs
5. IMC Meeting Review
6. Workshops
7. Water Coolers
8. Next IM-Exec VTC

1. IM Website

The website will be updated to Drupal 6 at some point. Margaret created a forum called "IMC Website Suggestion Box". Please use if you have trouble finding things or have other suggestions for the website.

2. EB Report

Nancy Huntly attended the last EB VTC. NSF still does not have a budget for this year.

The report from the 30-year review committee is expected by March 2011. Only a few site visits to date (ARC, PAL, PIE). The review team will meet with LNO staff and a few EB members in Albuquerque later this month.

The next LTER mini-symposium will be held at NSF in March 2011. The next SC meeting will be at GCE next spring.

The BioScience articles have been submitted as a symposium at the ESA meeting next summer. The proposed IM and social science papers were dropped. The plan is to integrate IM into the remaining science papers.

NSF is expected to fund the legacy data prospectus once a management plan is worked out (some combination of options 1 and 2). Up to \$20M. Some sites have expressed surprise that the

proposal has not been well circulated in the LTER community. Next step is to talk to NEON about contractors. These are FY 2011 funds to be spent in this fiscal year. We need to move quickly to provide feedback. Corinna will join the conversation with NEON following the Albuquerque meeting.

The transformational science bullets are all submitted. Still working on editing and the final format for the half-page descriptions.

The SIP has received lots of feedback. It will be ready for submission to NSF fairly soon. Phil, Scott, and Bob will produce a revised version by next week.

NISAC nominations were confirmed. New scientists are Bill McDowell and Paul Hanson.

The call for 2011 working group proposals will be sent out soon. The EB is working on budget details. Roughly 10-14 working groups at \$10-15k each. This does not include our IM production workshops. We could apply to this program if there were a strong synthesis science component. The IMC governance WG recommended that an IM be included in these synthesis working groups.

Though NSF continues to reassure us that all is well, there is some concern (among LTER scientists) that the LTER program needs to defend itself at NSF. LTER scientists visiting NSF should make contact with the LTER working group if possible. Members include Nancy Huntly and Peter McCartney – Phil will get a complete list. Working groups are the common management model at NSF where more than one directorate is involved.

Termination of the SGS site is now final.

It is not clear how to move ahead with the four science prospectii (esp. future scenarios) since NSF cannot accept unsolicited proposals. Also not clear how to include the entire LTER network.

3. IM-Exec Member Roles

Margaret, Don = IMC co-chairs
Corinna = EB representative, EIMC meeting co-chair
Dan = IMC meeting logistics
Emery = scribe
Suzanne = keeper of the lists
Sven = scheduler for water coolers and IM-Exec VTCs

Lists should include working group leaders and IM-Exec liaisons. Maybe separate current and historical roles.

The EB representative needs to participate in IM-Exec VTCs and meetings. The EB rep should be an ex officio member of IM-Exec if not a regular member. More than one rep per site is allowed on IM-Exec (currently two from AND).

4. IM-Exec Liaisons to WGs

Controlled Vocabulary = Don
EML Metrics / Best Practices = Margaret
GIS = Suzanne
Governance = Emery
Unit Dictionary = Sven

Web Services = Corinna

Liaisons have occasional reporting duties to IM-Exec. Liaisons should keep up to date with WG activities.

5. IMC Meeting Review

Good impressions from the Kellogg meeting: good working groups, facilities, productivity. Many nice touches (camp fires). These meetings have a history of long days.

Create a survey for the meeting in the near future. LNO has accounts for survey monkey and master.com. Possible questions include: length of meeting, length of working days, working group selection, field station location, extra half day. EIMC and ASM meetings include only one day exclusively for IMC – this meeting is a chance to get a lot done. Don will assemble questions and post on IM website for comment. Use previous surveys as a model.

Meeting report. Don and Margaret will assemble. Dan will check that working group notes are submitted.

Compensation for IMC chairs? Wait to see if this recommendation is retained in the governance WG report.

Terms of reference. Emery and Suzanne will follow up with Karen and circulate comments to IM-Exec.

6. Workshops

Nov 1 deadline for production workshops, IM buy-out, and IM travel. Dec 1 deadline for training workshops.

Proposals should include 2-page summary and 1-page budget. Provide a set of guidelines: scope of project, who will benefit, what will be accomplished, how many meetings, travel, etc. Maybe provide a template for the final report.

IM-Exec needs to ensure there are two production workshops each year. In general, the more demand the better (indicates real interest and need).

Web services. We anticipate that Mason will write a proposal for workshop and related buy-out time.

EML metrics. Not sure yet if production workshop is required. Group will meet via VTC and identify tasks.

Attribute standardization. Possible production workshop. Need to engage scientists and identify a scientific use case. Maybe begin with a water cooler discussion. See CUAHSI and other examples.

Tiger teams. LNO can cover meetings with other resources.

Controlled vocabulary. EB has promised to identify scientists to participate.

GIS. Would need to identify strong linkage to the NIS to qualify as production workshop.

Don and Margaret will send out call to IMC tomorrow with some background information.

IM-Exec is willing to provide feedback on proposals if given enough time. IM-Exec will review and rank proposals and forward to LNO.

7. Water Coolers

November water cooler will be attribute standardization (Corinna and Wade). Include tiger team reports at a later date. See list of potential topics on IM website.

8. Next IM-Exec VTC

The next IM-Exec VTC will be Nov 9, 10:00-12:00 MST

Attachment	Size
ToR_WGTemplateV3.doc [2]	23 KB
roster_WGTemplateV1.doc [3]	26.5 KB
TermsOfRef_IMC_V7.doc [4]	51.5 KB

Meeting Notes [5]

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