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Mon, 11/24/2008 - 9:33am — [mobrien](#) ^[1]

ATTENDING: Corinna, Hap, James, Margaret, Suzanne, Nicole, Todd

ACTION ITEMS:

1. query IMC for ideas about ASM working groups, for collabs with scientists.
2. let Bob know that IMC will meet one day prior to all-ASM meeting.

1. Reports

1.1 Database Project Meeting - margaret

the first workshop was held last week (Nov 17-18) in ABQ.

attended by: Corinna, Margaret, Suzanne, Ken, Jonathan, Kristen (actual) and by Wade, John Porter, Sven, Jason, John Campbell (virtual).

Group established use cases, requirements and specifications, and adapted the EML-project schema for this use. Writing assignments are due Dec 12, and a databits article will summarize the workshop. The software will be installed at LNO using eXist-XML database and REST-style web services.

1.2 EB, report – Corinna

1.2.1 there is now a list of EB recommendations for how data at sites should be organized. It is essentially pared down version of the original recommendations. Essentially recommendations for a long term solution were dropped in favor of the appearance of a standardized web page. The EB also disregarded a centralized solution (metacat). Such a page will provide (minimally) the same buttons and menus to an NSF-level or site-review visitor across sites, but it will do nothing to return consistent datasets across sites. (IMs need to promote "Back-end-awareness")

1.2.2 ultra: on track, call for propolals shortly after Tgiving holiday

1.2.3 budget. NSF would like to be included in some economic stimulus package, need to meet at capital.

1.2.4 30-year review of LTER coming up! Decade of ____? direcotyship of NSF/DUB(?) is up

1.2.5 MOU with phenology network. Very few specifics at present; up to individual sites to decide how they want to collaborate. Mostly Bob interfacing with them

1.3 ASM Program Committee – Corinna

theme: integrating science and society in a world of constant change

call for WG ideas will be out soon. Deadline for WG proposals will be 2/15 The IMC may need to plan winter meeting ahead of this date.

plenary speakers? suggestions welcome, but need to be soon.

posters evenings 1&2, party on the 3rd evening.

1.4 LNO Proposal, updates - James Brunt

- 1.4.1 Still not received final letter, but have budget instructions to construct a flat budget (15% COI increase may be restored). Most additions will not happen, but there might be some other CI money from other sources. First priority is to restore ____, then restore supplements.
- 1.4.2 data access server: Wade is the main commenter, something in a month or 2.
- 1.4.3 The metacat portal is nearly ready, but needs the list of keywords as a starting point. The Controlled Vocab WG needs to supply the list. Their next task was to review already-existing keyword lists.

2. Ongoing Projects/Discussion Items

2.1 IMC08 Survey Results - Nicole

2.1.2 responses (27 respondents):

70% liked first evening. In general, meeting formats were approved of. Informal time is extremely valuable to this group.

90% liked VTC updates, particularly the new IMs appreciate the leg up.

Many come looking for "something" to take back to their site. (how many actually do?)

90% like the new website as a way to keep informed.

70% think sitebytes are informative (a drop)

2.1.5 suggestions:

List the the LNO-site or multi-site collabs somewhere. LNO is supportive, and appreciated.

Some people thought the 1-day was too short. Did these people take advantage of the informal time that was available during the EIMC? Some (number?) may not have stayed.

request for time to confer with your site memebbers before a vote (when multi-site members are present)

Require the WGs to list their action items when they report back.

2.1.5 Other non-meeting feedback:

how will PASTA affect the sites?

2.2 Governance WG – Nicole

IMC-GWG (membership: Karen, Eda, Nicole): goal: explore, document and learn from way IMC has conducted their governance. Has created a chart documenting current working groups. Plans to review existing IMC structure and practices, then summarize. Summary done Jan 31 for IMexec, and for IMC in September.

Examples of GWG deliverables:

community level vision statement for the IMC. Mission last updated mid90's (?)

timeline (history of IMC)

list of roles and responsibilities (e.g. chair and IMexec)

meeting goals

internal review guidelines (how we plan and review our systems)

practices and procedures (e.g. EML creation)

decision making process (e.g., with nisac, verbal agreements)

Note: We might want to start examining possible occurrences, and establish the response - e.g. someone leaves IMexec - how is that handled? Which larger decisions are made by IMexec vs whole IMC. This might mean bylaws are established, but maybe not, if current practice is OK.

2.3 Venue and Budget for IMexec winter meeting - Corinna

January 26-27 (M-T) Albuquerque.

PRE: Request ideas from IMC for ASM working groups.

Plan to write abstract for the ASM working groups.

governance issues: discussion

2.4 Site bytes – Baker offered that a student or Florence may be available to summarize responses

2.5 Revisions to Web Guidelines and Recommendations and IM Review Criteria – John John to add the new recommendations from the EB to the current document.

2.6 Unit Dictionary WG - Todd

Mark S has imported all the units to the db, and the Units-task force will have a conference call early next year.

2.7 Controlled Vocab WG

report via email from John Porter (chair):

3. 2009 Virtual Water Cooler– Suzanne

3.1 Comments on past events?

Nov 3/4 - EcoTrends; the good, the bad, the ugly; lessons learned; Christine Laney

3.2 Upcoming Schedule

Dec 1/2 - LTER CI Assessment and Needs Survey; John Vande Castle

To discuss if, when, and how, the LTER IM Committee would like to revise the LTER CI Assessment and Needs survey. It is suggested that participants review the LTER Network CI Assessment Survey Summary, your respective individual responses, and probably the 2007 LTER GIS survey which can be found on the LTER technology page at: <http://www.lternet.edu/technology/> [2]

Jan 5/6 - Planning ASM Workshop; Nicole Kaplan, 2009 Theme: "Integrating science and society in a world of constant change"

Feb 2/3 - ILTER; Kristin Vanderbilt

Mar 2/3 - Update from Governance WG; Nicole Kaplan

Apr 6/7 – Controlled Vocab.

May 4/5 - Data Centers for Ecology; Bill Michener

Jun 1/2 – Unit Dictionary

OTHER OFFERS and IDEAS (we should schedule additional updates in the spring between these monthly events to accommodate more).

Mark S, data access model

follow-up up on ecotrens from Christine after Cancun

Data web portals at sites (post the EB recommendations) (special edition: DEC 8/9 at usual times)

4. Planning ahead

4.1 Next Imexec VTC – Suzanne

Friday Jan 9 @ 2:30-4:30 eastern

4.2 IM attendance at Socio-ecological planning meeting, mid-December - Nicole

Meeting Notes [3]

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