



Instructions for:

Edit a profile in the NextGen Database

Version: 1.1

Edit a profile in the NextGen Database

This is a unique searchable database of researchers from Canadian universities, colleges, research institutes, think-tanks and civil society organizations – all working on issues related to global and national sustainable development. The NextGen Database also maps areas of research to the 2030 Agenda and the SDGs. It identifies how researchers in Canada contribute to the implementation and understanding of the SDGs. Find researchers or practitioner-researchers to collaborate with!

Follow the instructions below to edit your profile to the NextGen Database.

Please note: These instructions assume that you already have an account created. If you do have an account, but can't remember your password, there are instructions contained within this document on how you can reset your password.

Step 1: Visit the NextGen Database Website

To begin, visit the NextGen Database Website by following the link below.

<https://nextgendatabase.ca/>



Step 2: Sign In

In order to edit your profile, you will need to sign in to your account page.

If you previously created an account, but can't remember the password, follow step 2A to reset your password.

If you know your email and password, proceed to Step 2B to sign in.

Step 2A: Forgot your password

The system can reset your password in the event that you have lost or forgotten your login credentials. These instructions enable you to reset your password.

Click on the Sign In button at the top of the page

[Sign in](#)[Register](#)

Click on the "Forgot Your Password?" link.

[Sign in](#)[Register](#)

Login

Email

Password

☐ Remember me

Login

[Register](#)

[Forgot your password?](#)

[Resend confirmation instructions](#)

[Resend unlock instructions](#)

NextGen Database

[Home](#)

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[Français](#)

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Login

[Register](#)

[Forgot your password?](#)

[Resend confirmation instructions](#)

Enter your email address and click “Reset My Password”

The screenshot shows the 'Forgot your password?' page of the NextGen Database. At the top left is the 'NextGen Database' logo. At the top right are 'Sign in' and 'Register' buttons. The main content area has a white background with the heading 'Forgot your password?'. Below this is an 'Email' label and a text input field. A blue button labeled 'Reset My Password' is positioned below the input field. Underneath the button are links for 'Login', 'Register', 'Resend confirmation instructions', and 'Resend unlock instructions'. The footer contains the 'NextGen Database' logo, a list of links ('Home', 'About', 'Français'), and a copyright notice: '© 2017 - 2019 Canadian Council for International Co-operation (CCIC) | Canadian Association for the Study of International Development (CASID)'.

You will now receive an email with a link to a reset password screen. Click on the link in the email.

Please note: the email may be in your Junk or SPAM folder. Please check these folders.

By clicking on the link in the email, you will be taken to a “Change your password” screen where you can create a new password.

When you fill out a new password and click on “Change my password” you will be taken to the My Account screen.

You can now proceed to Step 3.

The screenshot shows the 'Change your password' page of the NextGen Database. At the top left is the 'NextGen Database' logo. At the top right are 'Sign in' and 'Register' buttons. The main content area has a white background with the heading 'Change your password'. Below this are two password input fields: 'New Password' with a note '(6 characters minimum)' and 'Confirm New Password'. A blue button labeled 'Change my password' is positioned below the second input field. Underneath the button are links for 'Login', 'Register', 'Resend confirmation instructions', and 'Resend unlock instructions'. The footer contains the 'NextGen Database' logo, a list of links ('Home', 'About', 'Français'), and a copyright notice: '© 2017 - 2019 Canadian Council for International Co-operation (CCIC) | Canadian Association for the Study of International Development (CASID)'.

Step 2B: Email and password are available

Step 2B: Click Sign in button at the top of the page

[Sign in](#)[Register](#)

Complete the sign in form and by entering an email address and a password and selecting the “Log in” button.

Login

Email
Enter Email

Password
Password

☐ Remember me

Login

[Register](#)
[Forgot your password?](#)
[Resend confirmation instructions](#)
[Resend unlock instructions](#)

Step 3: Select Edit My Profile from the My Account screen

Once you are logged in and at the My Account screen, to edit your profile select the “Edit Profile” button.

My Account

Welcome: a@i.com

Profile Information

Name: Dr. David Thomas
Email: No email provided
Phone number: No phone number provided
Website: No website provided

Edit Profile View Profile

Account Information

Account Email: a@i.com
Account Password: *****

Edit your account email or password


NextGen Database

[Home](#)
[About](#)
[Français](#)

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Step 4: Update your profile details

Fill in your updated profile details and hit "Update Profile" button at the bottom of the page.



My AccountLog out

Edit Profile

Contact Information

Name Prefix

First Name

Middle Name

Last Name

Dr.

David

Middle Name

Thomas

Email

name@example.com

Website

https://www.my-website.com

Phone number

+15551234567

Twitter Web Address

https://twitter.com/dthom_3lang=en/

LinkedIn Web Address

https://www.linkedin.com/in/user-name

Academia Web Address

https://www.academia.edu/in/user-name

Affiliations

Click here to add an affiliation

Research Interests

Sectors

> Education

> Political economy

> Politics

Select as many sectors as may be applicable

Sustainable Development Goals

☐ No poverty

☒ Quality education

☐ Affordable and clean energy

☐ Reduced inequalities

☒ Climate action

☐ Peace, justice and strong institutions

☐ Zero hunger

☐ Gender equality

☒ Decent work and economic growth

☐ Sustainable cities and communities

☐ Life below water

☒ Partnerships for the goals

☐ Good health and well-being

☐ Clean water and sanitation

☒ Industry, innovation and infrastructure

☒ Responsible consumption and production

☐ Life on land

Demographics

☐ Adolescent girls or boys

☐ Canadian First Nations

☐ Entrepreneurs

☐ Girls

☐ Internally displaced populations/persons

☐ Local populations

☐ Minorities

☐ Peasants

☐ Refugees

☐ Urban populations

☐ Youth

☐ Aging populations

☐ Children

☐ Farmers/farm workers/agrarian populations

☐ Immigrants

☐ Landowners

☐ Marginalized populations

☐ Nomadic groups

☐ People with disabilities

☐ Rural populations

☐ Women

☐ Boys

☐ Diaspora

☐ Fishers

☐ Indigenous populations

☐ LGBTQ

☐ Migrants

☐ Pastoralists

☐ People living with HIV/AIDS

☐ Students

☐ Labourers/Workers

Development Actors

☐ Activists

☐ Citizen groups

☐ Cooperatives

☐ Emerging economies

☐ Government institutions (bilateral)

☐ Industry

☐ Least-developed countries

☐ Military

☐ Non-governmental organizations

☐ Parliamentarians

☐ Small and medium-sized organizations

☐ Social movements

☐ Government institutions (regional)

☐ Women's rights organizations

☐ Bilateral donors

☐ Civil society organizations

☐ Corporations

☐ Foundations

☐ Government institutions (multilateral)

☐ International institutions

☐ Local government

☐ Multilateral development banks

☐ Micro, small and medium-sized enterprises

☐ Policy-makers

☐ Small island developing states

☐ United Nations

☐ Regional institutions

☐ Broadcasters

☐ Conflict-affected states

☐ Development finance institutions

☐ Fragile states

☐ High-income countries

☐ Labour unions

☐ Low-income countries

☐ Multinational/transnational corporations

☐ Middle-income countries

☐ Private sector actors

☐ Social enterprises

☐ United Nations Development Group

☐ Women's rights organizations

Research Methods


☐ Action-research

☐ Aeronomics

☐ Anthrooological approach

Step 5: Complete - Your profile is now live

After your profile is updated you will be taken back to the “My Account Page”. The changes to your profile will appear instantly in the database.



My AccountLog out

My Account

Welcome: a@i.com

Profile Information

Name:

Dr. David Thomas

Email:

No email provided

Phone number:

No phone number provided

Website:

No website provided

Edit ProfileView Profile

Account Information

Account Email:

a@i.com

Account Password:

Edit your account email or password

NextGen Database

Home


About

Français

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Step 6 [Optional]: View Profile


If you would like to see your profile, and how it appears in the database, you may click on “View Profile” from the “My Account” page.





[My Account](#)[Log out](#)

Dr. David Thomas



No email provided

No phone number provided

No website provided

Research

SDGs:

- Quality education (4)
- Decent work and economic growth (8)
- Industry, innovation and infrastructure (9)
- Responsible consumption and production (12)
- Climate action (13)
- Partnerships for the goals (17)

Sectors:

- Education
- Political economy