



Instructions for:

# Claim an existing profile in the NextGen Database

Version: 1.1

# Claim an existing profile in the NextGen Database

This is a unique searchable database of researchers from Canadian universities, colleges, research institutes, think-tanks and civil society organizations – all working on issues related to global and national sustainable development. The NextGen Database also maps areas of research to the 2030 Agenda and the SDGs. It identifies how researchers in Canada contribute to the implementation and understanding of the SDGs. Find researchers or practitioner-researchers to collaborate with!

If your profile has already been created and is live on the NextGen Database website, you are able to take ownership and make edits to your profile.

Follow the instructions below to claim your profile in the NextGen Database.

## Step 1: Visit the NextGen Database Website

To begin, visit the NextGen Database Website by following the link below.

<https://nextgendatabase.ca/>



The screenshot shows the homepage of the NextGen Database. At the top left is the "NextGen Database" logo. At the top right are "Sign in" and "Register" buttons. The main heading reads "Find a global sustainable development researcher in Canada". Below this is a paragraph describing the database. To the right is a circular graphic with 17 colored segments representing the SDGs. At the bottom is a search bar with the placeholder text "Enter name, sector, organization, or country", a "Show All SDGs" dropdown menu, and a green "Search" button. A link for "Advanced Search" is located below the search bar.

NextGen Database

Sign in Register

## Find a global sustainable development researcher in Canada

This is a unique searchable database of researchers from Canadian universities, colleges, research institutes, and civil society organizations – all working on issues related to sustainable development. The NextGen Database maps areas of research to the SDGs and identifies how researchers in Canada contribute to the implementation of the 2030 Agenda for Sustainable Development. Find researchers or practitioner-researchers to collaborate with!

Enter name, sector, organization, or country

Show All SDGs

Search

[Advanced Search](#)

## Step 2: Register and Create a New Login

Click on the “Register” button

[Sign in](#)[Register](#)

Complete the registration form and create a new login by entering an email address and a password and selecting the “Register” button.

[Sign in](#)[Register](#)

### Register

Create your NextGen Database account to add a new profile or edit an existing profile within the database

Email

Password (6 characters minimum)

Confirm password

[Register](#)

NextGen Database

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## Step 3: Find your profile from the drop down on the My Account page

Once you are at the My Account screen, use the drop down select box to find your profile and then select the “Request Profile Ownership” button.

[My Account](#)[Log out](#)

### My Account

Welcome, admin

#### Profile Information

You currently have no public profile. Follow the instructions below to add yours.

##### Step 1 - Check if your profile was created for you

Search for your name

[Request Profile Ownership](#)

##### Step 2 - Don't see your name?

Create or request profile by clicking the button below

[Create New Profile](#)

#### Account Information

Account Email

Account Password

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## Step 1 - Check if your profile was created for you

Search for your name

Search for your name

Request Profile Ownership

## Step 1 - Check if your profile was created for you

Search for your name

Search for your name

Tho

Jeffrey Bergthorson

Tad (Thomas) McIlwrath

David Thomas

Lahoma Thomas

Jessie Thomson

## Step 4: Your profile will be approved

A member of the NextGen Database team will review your request and approve it.



My Account

Log out

## My Account

Welcome: a@i.com

### Profile Information

#### Profile Request Pending

Your request to edit the profile for **David Thomas** is still pending.

You will be notified by email once it has been reviewed.

Cancel Profile Request

### Account Information

Account Email: a@i.com


Account Password: \*\*\*\*\*

Edit your account email or password

## Step 5: Complete – Your profile now belongs to your account

Once your request has been approved, your profile will be connected to your account.

The My Account screen will confirm this by displaying basic information about your profile and provide options to view your profile, or edit your profile.



My AccountLog out

## My Account

Welcome: a@i.com

### Profile Information

**Name:**

Dr. David Thomas

**Email:**

No email provided

**Phone number:**

No phone number provided

**Website:**

No website provided

Edit ProfileView Profile

### Account Information

**Account Email:**

a@i.com

**Account Password:**

\*\*\*\*\*

Edit your account email or password

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